MCILS

November 12, 2013 Commissioner's Meeting Packet

NOVEMBER 12, 2013 COMMISSION MEETING AGENDA

- 1) Approval of October 8, 2013 Commission Meeting Minutes
- 2) Operations Reports Review
- 3) Budget Discussion
- 4) DefenderData Update
- 5) Public Comment
- 6) Set Date and Time of Next Regular Meeting of the Commission
- 7) Executive Session, if needed (Closed to Public)

(1.) October 8, 2013 Commission Meeting Minutes

Maine Commission on Indigent Legal Services – Commissioners Meeting October 8, 2013

Minutes

Commissioners Present: Steven Carey, Marvin Glazier, William Logan, Susan Roy, Kenneth Spirer

MCILS Staff Present: John Pelletier, Ellie Brogan

| Agenda Item | Discussion | Outcome/Action Item/Responsible Party |
|--|---|---|
| Approval of the September 10, 2013 Commission Meeting Minutes | Copy of minutes received by all Commissioners. | Commissioner Spirer moved for the approval of the minutes. Commissioner Logan seconded. All present voted in favor. Approved. |
| Operations Reports Review | Director Pelletier presented the September 2013 Operations Reports. The number of new cases opened remained about average while the number of vouchers submitted and the total dollar amount submitted both increased over August. However, the number of vouchers and the amount paid in September decreased from August by about \$160,000 and 436 vouchers. The average price per voucher was up \$7 over the August total, but the yearly average continues to decline. The first quarter allotment was exhausted as the voucher amounts came in slightly higher than expected. As a result, the Commission was two days behind in voucher payments at the end of September. Last year the Commission was in a similar position — being behind projections in the first two quarters — and managed to make up the difference during the final two quarters. Director Pelletier recommended that this trend be examined during the next biennial budget process. Director Pelletier explained that first quarter expenses were also high, particularly in the non-attorney expense category, and that this trend needs to be watched carefully. A one-time expense for back payment to the Judicial Branch for transcripts was made during the first quarter. Revenue was down roughly \$30,000 from the allotment amount. | |

| Agenda Item | Discussion | Outcome/Action Item/Responsible Party |
|--|--|--|
| | The reclassifications for the three central office positions, which were included in the biennial budget, have gone into effect. Director Pelletier has submitted the paperwork for the reduced level administrative staff position and is awaiting word from HR about when the job can be posted. | |
| Collections Data | Director Pelletier discussed the graph of the monthly breakdown of collection totals from the past four years. As compared to last year, collection totals were down slightly, but still in the ballpark. However, the trend in collection amounts in the first quarter seems to be low. Chair Carey remarked that the Augusta totals are very low. Director Pelletier explained that Augusta totals were historically low and fairly low for a large court. He intends to look into the matter. Chair Carey questioned how it could be that numerous courts have consistent zero collection totals each month. He suggested that Director Pelletier send a copy of the Judicial Branch's counsel reimbursement spreadsheet to the Chief Justice and Chief Judge and ask for ideas about how to raise those numbers. In addition to adding part-time screeners in Washington and Aroostook Counties, Director Pelletier is exploring the possibility of expanding the Bangor screener position to cover Newport and Dover-Foxcroft, and adding Franklin County courts to the Androscoggin/Oxford screener's duties. Court scheduling issues have put these expansion plans on hold while Director Pelletier discusses the issue with the AOC. | |
| Specialized Panel Rule Implementation/ Rulemaking Agenda | Director Pelletier relayed concern about the implementation of the specialized panel rule with respect to the remaining categories, including juvenile. He felt that some of the rule's provisions were impractical to monitor and enforce and that implementation would make the assignment of counsel process more difficult for court and Commission staff. After discussing of these concerns, Chair Carey, with the agreement of the other Commissioners, expressed his belief that the rule is important and indicated that the focus should be on implementing the current specialized panel rule with the understanding that some provisions may, for practical reasons, not have full effect. Other rulemaking issues were discussed, including the potential addition of a lawyer of the day rule or practice standard and the need for clarification of the continuing legal education requirement. Again, the consensus was to focus first of implementation of the | |

| Agenda Item | Discussion | Outcome/Action Item/Responsible Party |
|---------------------|--|--|
| Training Update | existing rules. Deputy Director Brogan updated the Commissioners on the recent training in Bangor and informed them about the Commission being invited again to participate in the MSBA Bridging the Gap on December 5. This year it will be the criminal law minimum standards training. A session on lawyer of the day will be included in this training. The training will be videotaped for future replays. The following week, video replays of the remaining minimum standards trainings will be shown in Augusta. This will mostly likely be the last showing of this set of videos due to some of the material becoming dated. Live trainings of child protection, juvenile law and emancipation will need to be organized for Spring 2014. | |
| DefenderData Update | Director Pelletier updated the Commissioners on two DefenderData upgrades. The optout function was implemented, which will allow lawyers to opt out from selected case types in selected courts. This function will only allow the lawyer to de-select certain case types within pre-determined eligibility – Commission staff will continue to set the parameters of court and case type eligibility. Chair Carey has received positive feedback from attorneys about this change. The second upgrade involves the creation of a pre-approved case database within DefenderData. This database will allow the Commission staff to enter new case assignment data into the system which will then be matched to a new case created by the lawyer whenever that happens. Director Pelletier expects implementation of this database to happen shortly and that it will greatly reduce the overall workload involved in assignment approval. | |
| Public Comment | Robert Ruffner, Esq., submitted a public comment: Updated the Commissioners on his activities for developing a Cumberland County pilot project Suggested that the Commission look at the number of cases first to determine whether a court location warrants a financial screener Informed the Commission that he is working with the MCLU about his desired change to the bail code concerning first party bail and counsel fees. Offered for his Center to do a lawyer of the day training Believes that it is reasonable for attorneys to know if they are not rostered for a specialized case type and if they are repeat offenders that they should be kept off the list. | |

| Agenda Item | Discussion | Outcome/Action Item/Responsible Party |
|------------------------|---|---|
| | Asked the Commission to look at whether there is an overabundance of attorneys on the rosters and decide whether to not let more people on. | |
| | Steve Pickering, Private Investigator, submitted a public comment: • Inquired about the rate of pay for investigators. | |
| Executive Session | The Commissioners entered into executive session to discuss personnel matters. No votes were taken. | |
| Adjournment of meeting | The Commission then voted to adjourn with the next meeting to be on November 12, 2013 at 9:30 a.m. | Commissioner Glazier made a motion to adjourn. Commissioner Logan seconded. All present voted in favor. |

(2.) Operations Reports Review

TO: MCILS COMMISSIONERS

FROM: JOHN D. PELLETIER, EXECUTIVE DIRECTOR

SUBJECT: OCTOBER 2013 OPERATIONS REPORTS

DATE: NOVEMBER 4, 2013

Attached you will find the October, 2013 Operations Reports for your review and our discussion at the upcoming Commission meeting on November 12, 2013. A summary of the operations reports follows:

- 2,061 new cases were opened in the DefenderData system in October. This was a 40 case decrease from September.
- The number of vouchers submitted electronically in October was 2,366, a decrease of 18 vouchers from September, totaling \$1,011,856.26, a decrease of \$63,000 from September. In October, we paid 2,798 electronic vouchers totaling \$1,278,737.43. This was a 909 voucher and \$512,000 increase over September. There is more on our current budget posture in the Budget Memo included in the packet.
- There was 1 paper voucher submitted and paid in October totaling \$390.00.
- The average price per voucher in October was \$456.99, up \$50 per voucher over September.
- Appeal and post conviction review cases had the highest average vouchers in October. There were 11 vouchers exceeding \$5,000 paid in October, including one voucher covering the work of two lawyers that totaled \$29,650. These cases generally involved trials and resulted in not guilty verdicts in separate cases on manslaughter, attempted murder, and two robbery charges. There was also a hung jury on an elevated aggravated assault charge and a dismissal of robbery/elevated aggravated assault charges based on motion hearings that exposed a biased, non-credible identification witness.

In our All Other Account, the total expenses for the month of October were \$1,364,192.49. Of that amount, only \$9,706.59 was devoted to the Commission's operating expenses.

In the Personal Services Account, we had \$44,039.57 in expenses for the month of October.

In the Revenue Account, our monthly transfer from the Judicial Branch for counsel fees for the month of October, which reflects September's collections, totaled \$31,677.47, down \$12,000 from the previous month.

In our Conference Account, we expended \$1,453.93 related mostly to our September video replay in Bangor, leaving a balance of \$18,878.64.

Activity Report by Case Type

10/31/2013

| | | | | 0 | ct-13 | | Fiscal Year 2014 | | | | | | | |
|--|--------------|-----------------------|-----|---------------------|------------------|--------------------|------------------|-------------------|-----------------|------------------|----|--------------|----|------------------|
| DefenderData Case Type | New Cases | Vouchers Submitted | | Submitted Amount | Vouchers Paid | Approved Amount | | Average Amount | Cases Opened | Vouchers Paid | 1 | Amount Paid | | verage Imount |
| Appeal | 9 | 12 | \$ | 15,166.43 | 13 | \$ 16,183.76 | \$ | 1,244.90 | 41 | 44 | \$ | 55,207.33 | \$ | 1,254.71 |
| Child Protection Petition | 196 | 334 | \$ | 166,488.52 | 400 | \$ 190,609.27 | \$ | 476.52 | 696 | 1,269 | \$ | 608,023.08 | \$ | 479.14 |
| Drug Court | 0 | 6 | \$ | 4,015.00 | 6 | \$ 3,165.00 | \$ | 527.50 | 1 | 22 | \$ | 11,010.00 | \$ | 500.45 |
| Emancipation | 8 | 8 | \$ | 2,155.00 | 13 | \$ 4,107.66 | \$ | 315.97 | 38 | 29 | \$ | 9,667.06 | \$ | 333.35 |
| Felony | 525 | 536 | \$ | 361,027.78 | 642 | \$ 507,978.49 | \$ | 791.24 | 2,031 | 2,009 | \$ | 1,366,669.57 | \$ | 680.27 |
| Involuntary Civil Commitment | 70 | 74 | \$ | 14,866.63 | 69 | \$ 12,317.35 | \$ | 178.51 | 280 | 244 | \$ | 40,547.17 | \$ | 166.18 |
| Juvenile | 115 | 116 | \$ | 35,070.74 | 141 | \$ 44,310.13 | \$ | 314.26 | 429 | 413 | \$ | 142,576.12 | \$ | 345.22 |
| Lawyer of the Day - Custody | 190 | 182 | \$ | 34,748.62 | 214 | \$ 39,186.62 | \$ | 183.12 | 824 | 777 | \$ | 145,606.14 | \$ | 187.40 |
| Lawyer of the Day - Juvenile | 50 | 50 | \$ | 9,286.92 | 60 | \$ 10,251.48 | \$ | 170.86 | 194 | 175 | \$ | 30,250.11 | \$ | 172.86 |
| Lawyer of the Day - Walk-in | 87 | 92 | \$ | 18,035.40 | 97 | \$ 18,546.08 | \$ | 191.20 | 404 | 390 | \$ | 75,256.42 | \$ | 192.97 |
| Misdemeanor | 594 | 633 | \$ | 214,522.31 | 736 | \$ 255,255.58 | \$ | 346.81 | 2,437 | 2,419 | \$ | 805,822.16 | \$ | 333.12 |
| Petition, Modified Release Treatment | 2 | 8 | \$ | 2,653.96 | 8 | \$ 2,523.96 | \$ | 315.50 | 9 | 23 | \$ | 9,200.72 | \$ | 400.03 |
| Petition, Release or Discharge | 0 | 0 | | | 0 | | | | 0 | 1 | \$ | 165.00 | \$ | 165.00 |
| Petition, Termination of Parental Rights | 12 | 28 | \$ | 22,392.31 | 35 | \$ 23,858.48 | \$ | 681.67 | 64 | 102 | \$ | 73,427.74 | \$ | 719.88 |
| Post Conviction Review | 3 | 6 | \$ | 6,649.46 | 5 | \$ 5,566.96 | \$ | 1,113.39 | 24 | 31 | \$ | 33,172.49 | \$ | 1,070.08 |
| Probation Violation | 155 | 145 | \$ | 44,076.39 | 189 | \$ 56,412.54 | \$ | 298.48 | 615 | 585 | \$ | 189,847.34 | \$ | 324.53 |
| Represent Witness on 5th Amendment | 1 | 2 | \$ | 300.00 | 1 | \$ 145.00 | \$ | 145.00 | 8 | 5 | \$ | 1,082.50 | \$ | 216.50 |
| Review of Child Protection Order | 39 | 129 | \$ | 58,363.04 | 163 | \$ 86,001.32 | \$ | 527.62 | 157 | 552 | \$ | 262,375.94 | \$ | 475.32 |
| Revocation of Administrative Release | 5 | 5 | \$ | 2,037.75 | 6 | \$ 2,317.75 | \$ | 386.29 | 10 | 15 | \$ | 4,207.39 | \$ | 280.49 |
| DefenderData Sub-Total | 2,061 | 2,366 | \$ | 1,011,856.26 | 2,798 | \$ 1,278,737.43 | \$ | 457.02 | 8,262 | 9,105 | \$ | 3,864,114.28 | \$ | 424.39 |
| Paper Voucher Sub-Total | 1 | 1 | \$ | 390.00 | 1 | \$ 390.00 | \$ | 390.00 | 17 | 17 | \$ | 8,524.77 | \$ | 501.46 |
| TOTAL | 2,062 | 2,367 | \$1 | ,012,246.26 | 2,799 | \$ 1,279,127.43 | \$ | 456.99 | 8,279 | 9,122 | \$ | 3,872,639.05 | \$ | 424.54 |

MAINE COMMISSION ON INDIGENT LEGAL SERVICES FY14 FUND ACCOUNTING

AS OF 10/31/2013

| Account 010 95F Z112 01 (All Other) | Mo. | Q1 | Mo. | Q2 | Mo. | Q3 | Mo. | Q4 | FY14 Total |
|--------------------------------------|-----|----------------------|----------|----------------------|-----|--------------------|-----|--------------------|-------------------|
| FY14 Professional Services Allotment | | \$ 2,906,477.00 | | \$ 2,760,552.00 | | \$ 3,046,863.00 | | \$ 3,051,713.00 | |
| FY14 General Operations Allotment | | \$ 35,362.00 | | \$ 35,361.00 | | \$ 35,362.00 | | \$ 35,359.00 | |
| Financial Order Adjustment | • | | | | | \$ 350.00 | | \$ 400.00 | |
| Financial Order Adjustment | | | | | | | | | |
| Financial Order Adjustment | | | | | | | | | |
| Financial Order Adjustment | | | | | | | | | |
| Financial Order Adjustment | | | | | | | | | |
| Total Budget Allotments | | \$ 2,941,839.00 | - A - A. | \$ 2,795,913.00 | | \$ 3,082,575.00 | | \$ 3,087,472.00 | \$ 11,907,799.00 |
| Total Expenses | 1 | \$ (979,565.86) | 4 | \$ (1,364,192.49) | 7 | | 10 | | \$ (2,343,758.35) |
| | 2 | \$ (1,057,090.90) | 5 | | 8 | | 11 | | \$ (1,057,090.90) |
| | 3 | \$ (719,557.24) | 6 | | 9 | | 12 | | \$ (719,557.24) |
| Encumbrances | | \$ (185,625.00) | | \$ 20,625.00 | | | | | \$ (165,000.00) |
| TOTAL REMAINING | | \$ 0.00 | | \$ 1,452,345.51 | | \$ 3,082,575.00 | | \$ 3,087,472.00 | \$ 7,622,392.51 |

| Q2 Month 4 (as of 10/31/13) | | |
|--|----------------------------|--|
| INDIGENT LEGAL SERVICES | | |
| Counsel Payments | \$ | (1,279,127.43) |
| Somerset County | \$ | (20,625.00) |
| Subpoena Witness Fees | \$ | (70.28) |
| Private Investigators | \$ | (16,297.05) |
| Mental Health Expert | \$ | (9,938.88) |
| Transcripts | \$ | (14,362.62) |
| Other Expert | \$ | (11,934.77) |
| Air fare-out of state witness | \$ | (378.60) |
| Process Servers | \$ | (1,224.07) |
| Interpreters | \$ | (527.20) |
| Misc Prof Fees & Serv | \$ | - |
| SUB-TOTAL ILS | \$ | (1,354,485.90) |
| OPERATING EXPENSES | | The street of the street probabilities (|
| Service Center | \$ | (794.50) |
| DefenderData | \$ | (4,124.50) |
| Mileage/Tolls/Parking | \$ | (2,075.24) |
| Mailing/Postage/Freight | | |
| Walling/FUStage/FTEight | \$ | (555.34) |
| Periodicals | \$ | (555.34) (120.00) |
| 1 | | , , |
| Periodicals | \$ | (120.00) |
| Periodicals Bar Assoc. Dues | \$ | (120.00) (150.00) |
| Periodicals Bar Assoc. Dues Office Supplies/Eqp. | \$ \$ \$ | (120.00) (150.00) |
| Periodicals Bar Assoc. Dues Office Supplies/Eqp. Cellular Phones | \$ \$ \$ \$ | (120.00) (150.00) |
| Periodicals Bar Assoc. Dues Office Supplies/Eqp. Cellular Phones VDT reimbursement | \$ \$ \$ \$ \$ \$ \$ \$ | (120.00) (150.00) (255.53) - |
| Periodicals Bar Assoc. Dues Office Supplies/Eqp. Cellular Phones VDT reimbursement Office Equipment Rental | \$ \$ \$ \$ \$ | (120.00) (150.00) (255.53) - - (138.94) |

| | |
|--|----------------------|
| Remaining FY14 Allotment as of 10/31/13 | \$ 1,452,345.51 |
| Q2 Expenses as of 10/31/13 | \$ (1,364,192.49) |
| Q2 Expenditure for Somerset cty PDP contract from Q1 Allotment | \$ 20,625.00 |
| Q2 Allotment | \$ 2,795,913.00 |
| INDIGENT LEGAL SERVICES | |

MAINE COMMISSION ON INDIGENT LEGAL SERVICES FY14 FUND ACCOUNTING

As of 10/31/13

| Account 014 95F Z112 01 (Revenue) | Mo. | Q1 | Mo. | | Q2 | Mo. | Q3 | Mo. | Q4 | Y14 Total |
|--------------------------------------|-----|--------------------|-----|----|------------|-------|------------------|-----|------------------|------------------|
| Total Budget Allotments | | \$ 149,124.00 | | \$ | 149,124.00 | | \$ 149,124.00 | | \$ 149,125.00 | \$ 596,497.00 |
| Financial Order Adjustment | 1 | | 4 | | | 7 | | 10 | | |
| Financial Order Adjustment | 2 | | 5 | | | 8 | | 11 | | |
| Budget Order Adjustment | 3 | | 6 | | | 9 | | 12 | | |
| Total Budget Allotments | | \$ 149,124.00 | | \$ | 149,124.00 | | \$ 149,124.00 | | \$ 149,125.00 | \$ 596,497.00 |
| FY13 Carryover | | \$ 775.00 | | | | | | | | |
| Collected Revenue from JB | 1 | \$ 35,123.80 | 4 | \$ | 31,677.47 | 7 | | 10 | | |
| Collected Revenue | | | | | | | | | | |
| Collected Revenue from JB | 2 | \$ 38,666.27 | 5 | | | 8 | | 11 | | |
| Promissory Note Payment | | \$ 200.00 | | \$ | 400.00 | | | | | |
| Returned check for overpayment | | | | | | | | | | |
| Collected Revenue from JB | 3 | \$ 43,621.87 | 6 | | | 9 | | 12 | | |
| Collected Counsel Fee | | | | | | | | | | |
| TOTAL REVENUE COLLECTED | | \$ 118,386.94 | | \$ | 32,077.47 | | \$ - | | \$ - | \$ 150,464.41 |
| Counsel Payments | 1 | | 4 | | | 7 | | 10 | | |
| | 2 | \$ - | 5 | | | 8 | | 11 | | |
| | 3 | \$ (116,791.19) | 6 | | | 9 | | 12 | | |
| REMAINING ALLOTMENT | | \$ 32,332.81 | | \$ | 149,124.00 | | \$ 149,124.00 | | \$ 149,125.00 | \$ 479,705.81 |
| Total Expenses | 1 | | 4 | \$ | (150.00) | 7 | | 10 | | |
| | 2 | \$ (360.00) | 5 | | | 8 | | 11 | | |
| | 3 | \$ (1,235.75) | 6 | A | | 9 | | 12 | | |
| REMAINING CASH | | \$ | | \$ | | A AND | \$ | | \$ | \$ |

| \$ | (150.00) |
|----|----------|
| \$ | (150.00) |
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| \$ | (150.00) |
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| INDIGENT LEGAL SERVICES | |
|------------------------------|--------------------|
| FY14 Allotment | \$ 596,497.00 |
| YTD Collected Revenue | \$ 150,464.41 |
| YTD Expenses | \$ (1,745.75) |
| YTD Counsel Payments | \$ (116,791.19) |
| Q2 Remaining Unexpended Cash | \$ 31,927.47 |

MAINE COMMISSION ON INDIGENT LEGAL SERVICES FY14 FUND ACCOUNTING

AS OF 10/31/2013

| Account 010 95F Z112 01 (Personal Services) | Mo. | Q1 | Mo. | Q2 | Mo. | Q3 | Mo. | Q4 | | FY14 Total |
|--|------------|-------------------|-----|-------------------|-----|------------------|--|------------|----|------------|
| FY14 Allotment | | \$ 167,116.00 | | \$ 184,094.00 | | \$ 156,652.00 | Ş | 148,503.00 | \$ | 656,365.00 |
| Financial Order Adjustments | | | | \$ 1,423.00 | | \$ (2,890.00) | \$ | (9,179.00) | | |
| Budget Order Adjustments | | | | | | | | | | |
| Total Budget Allotments | ing a sign | \$ 167,116.00 | | \$ 185,517.00 | | \$ 153,762.00 | 18 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - 1 - | 139,324.00 | \$ | 645,719.00 |
| Total Expenses | 1 | \$ (59,858.17) | 4 | \$ (44,039.57) | 7 | | 10 | | | |
| | 2 | \$ (42,837.33) | 5 | • | 8 | | 11 | | | |
| | 3 | \$ (43,143.13) | 6 | | 9 | | 12 | | ĺ | |
| TOTAL REMAINING | | \$ 21,277.37 | | \$ 141,477.43 | | \$ 153,762.00 | \$ | 139,324.00 | \$ | 455,840.80 |

| Q2 Month 4 (as of 10/31/13) | |
|-----------------------------|-------------------|
| Per Diem Payments | \$ (275.00) |
| Salary | \$ (22,231.55) |
| Vacation Pay | \$ (749.77) |
| Holiday Pay | \$ - |
| Sick Pay | \$ (1,402.87) |
| Overtime Pay | \$ (701.08) |
| Health Insurance | \$ (7,499.55) |
| Dental Insurance | \$ (223.21) |
| Employer Retiree Health | \$ (3,579.13) |
| Employer Retirement | \$ (1,452.71) |
| Employer Group Life | \$ (183.86) |
| Employer Medicare | \$ (349.88) |
| Retiree Unfunded Liability | \$ (3,780.31) |
| Retro Pymt | \$ (1,040.08) |
| Aetna Insurance | \$ (570.57) |
| TOTAL | \$ (44,039.57) |

MAINE COMMISSION ON INDIGENT LEGAL SERVICES FY14 FUND ACCOUNTING

As of 10/31/13

| Account 014 95F Z112 02 (Conference Account) | Mo. | Q1 | Mo. | Q2 | Mo. | Q3 | Mo. | Q4 | FY14 Total |
|---|-----|-----------------|-----|------------------|-----|----------------|-----|-----------------|-----------------|
| FY13 Carry Over | | \$ 19,602.53 | | | | | | | \$ - |
| Total Budget Allotments | | \$ 4,000.00 | | \$ 12,000.00 | | \$ 4,000.00 | la. | \$ 12,000.00 | \$ 32,000.00 |
| Budget Order Adjustment | | | | | | | | | |
| Total Budget Allotments | | \$ 4,000.00 | | \$ 12,000.00 | | \$ 4,000.00 | | \$ 12,000.00 | \$ 32,000.00 |
| Actual Collected Earned Revenue | 1 | \$ 25.00 | 4 | \$ 150.00 | 7 | | 10 | | |
| | 2 | \$ 850.00 | 5 | | 8 | | 11 | | |
| | 3 | \$ 225.00 | 6 | | 9 | | 12 | | |
| ACTUAL CASH BALANCE | | \$ 20,702.53 | | \$ 150.00 | | \$ - | | \$ | \$ 20,852.53 |
| Total Expenses | 1 | \$ (437.97) | 4 | \$ (1,453.93) | 7 | | 10 | | |
| ÷ * | 2 | \$ (81.99) | 5 | | 8 | | 11 | | |
| | 3 | | 6 | | 9 | | 12 | | |
| TOTAL REMAINING | | \$ 20,182.57 | | \$ (1,303.93) | | \$ 4,000.00 | | \$ 12,000.00 | \$ 31,480.04 |

| Q2 Month 4 (as of 10/31/13) | | |
|---|----------------|--------------------------------|
| Collected Revenue | \$ | 150.00 |
| Training Manuals Printing Training Refreshments/Meals | \$ \$ | (123.93) (340.00) |
| CLE App to the Bar Videographer Refund for non-attendance | \$ \$ \$ | (35.00) (880.00) (75.00) |
| TOTAL EXPENSES | \$ | (1,453.93) |

| FY14 Allotment | \$32,000.00 |
|------------------------|------------------|
| FY13 Carry Over | \$19,602.53 |
| FY14 Collected Revenue | \$ 1,250.00 |
| FY14 Expenses | \$ (1,973.89) |
| Unexpended Cash | \$18,878.64 |

Activity Report by Court 10/31/2013

| | | | Oct- | 13 | | | | | Fisc | al Year 2014 | | |
|--------|--------------|-----------------------|---------------------|------------------|--------------------|-------------------|-----------------|------------------|------|--------------|----|-------------------|
| Court | New Cases | Vouchers Submitted | Submitted Amount | Vouchers Paid | Approved Amount | Average Amount | Cases Opened | Vouchers Paid | | Amount Paid | | Average Amount |
| ALFSC | 180 | 157 | \$ 98,425.87 | 176 | \$ 119,620.08 | \$ 679.66 | 590 | 563 | \$ | 336,973.51 | \$ | 598.53 |
| AUBSC | 94 | 165 | \$ 71,596.10 | 162 | \$ 105,931.37 | \$ 653.90 | 400 | 395 | \$ | 221,544.53 | Ś | 560.87 |
| AUGDC | 72 | 103 | \$ 32,542.14 | 111 | \$ 37,180.45 | \$ 334.96 | 300 | 344 | \$ | 129,498.78 | \$ | 376.45 |
| AUGSC | 88 | 103 | \$ 50,460.28 | 72 | \$ 44,331.45 | \$ 615.71 | 319 | 328 | \$ | 164,248.42 | Ś | 500.76 |
| BANDC | 57 | 104 | \$ 31,288.76 | 161 | \$ 45,892.69 | \$ 285.05 | 248 | 392 | \$ | 121,481.90 | \$ | 309.90 |
| BANSC | 1 | 0 | | 1 | \$ 1,000.00 | \$ 1,000.00 | 12 | 13 | \$ | 7,299.40 | \$ | 561.49 |
| BATSC | 6 | 18 | \$ 14,188.32 | 24 | \$ 20,286.84 | \$ 845.29 | 33 | 52 | \$ | 38,656.41 | \$ | 743.39 |
| BELDC | 22 | 30 | \$ 10,681.30 | 43 | \$ 23,826.07 | \$ 554.09 | 98 | 113 | \$ | 43,062.27 | \$ | 381.08 |
| BELSC | 12 | 27 | \$ 13,236.50 | 35 | \$ 18,890.42 | \$ 539.73 | 63 | 89 | \$ | 40,037.30 | \$ | 449.86 |
| BIDDC | 82 | 109 | \$ 43,410.54 | 110 | \$ 38,219.30 | \$ 347.45 | 386 | 377 | \$ | 138,391.88 | \$ | 367.09 |
| BRIDC | 15 | 16 | \$ 6,305.00 | 18 | \$ 5,769.00 | \$ 320.50 | 77 | 92 | \$ | 27,502.82 | \$ | 298.94 |
| CALDC | 9 | 12 | \$ 3,893.91 | 13 | \$ 4,102.76 | \$ 315.60 | 57 | 71 | \$ | 31,046.20 | \$ | 437.27 |
| CARDC | 18 | 19 | \$ 8,488.16 | 26 | \$ 11,231.96 | \$ 432.00 | 69 | 87 | \$ | 34,768.04 | \$ | 399.63 |
| CARSC | 40 | 28 | \$ 9,740.57 | 43 | \$ 16,942.76 | \$ 394.02 | 114 | 131 | \$ | 71,144.62 | \$ | 543.09 |
| DOVDC | 8 | 13 | \$ 4,020.50 | 17 | \$ 4,730.70 | \$ 278.28 | 21 | 51 | \$ | 14,785.02 | \$ | 289.90 |
| DOVSC | 3 × 2 | 4 | \$ 625.00 | 3 | \$ 500.00 | \$ 166.67 | 8 | 13 | \$ | 5,457.88 | \$ | 419.84 |
| ELLDC | 50 | 53 | \$ 26,653.76 | 73 | \$ 34,184.50 | \$ 468.28 | 167 | 262 | \$ | 110,666.49 | \$ | 422.39 |
| ELLSC | 13 | 10 | \$ 3,176.46 | 19 | \$ 11,079.88 | \$ 583.15 | 68 | 71 | \$ | 47,963.87 | \$ | 675.55 |
| FARDC | 11 | 13 | \$ 6,927.50 | 21 | \$ 12,382.66 | \$ 589.65 | 41 | 83 | \$ | 34,604.22 | \$ | 416.92 |
| FARSC | 6 | 12 | \$ 7,506.00 | 17 | \$ 20,685.19 | \$ 1,216.78 | 18 | 66 | \$ | 47,488.87 | \$ | 719.53 |
| FORDC | 13 | 5 | \$ 2,239.84 | 7 | \$ 2,125.00 | \$ 303.57 | 25 | 15 | \$ | 4,374.72 | \$ | 291.65 |
| HOUDC | 32 | 35 | \$ 9,078.32 | 38 | \$ 10,321.06 | \$ 271.61 | 126 | 125 | \$ | 36,903.74 | \$ | 295.23 |
| HOUSC | 12 | 13 | \$ 10,790.19 | 11 | \$ 6,397.51 | \$ 581.59 | 48 | 40 | \$ | 19,967.61 | \$ | 499.19 |
| LEWDC | 141 | 162 | \$ 58,021.81 | 177 | \$ 60,520.39 | \$ 341.92 | 558 | 568 | \$ | 202,640.73 | \$ | 356.76 |
| LINDC | 20 | 20 | \$ 7,149.64 | 18 | \$ 6,563.24 | \$ 364.62 | 69 | 73 | \$ | 24,536.17 | \$ | 336.11 |
| MACDC | 33 | 32 | \$ 12,971.98 | 33 | \$ 10,215.30 | \$ 309.55 | 101 | 87 | \$ | 26,744.26 | \$ | 307.41 |
| MACSC | 11 | 11 | \$ 3,143.00 | 12 | \$ 3,386.91 | \$ 282.24 | 59 | 54 | \$ | 18,518.05 | \$ | 342.93 |
| MADDC | 3 | 7 | \$ 1,336.36 | -7: | \$ 1,427.04 | \$ 203.86 | 12 | 15 | \$ | 3,868.42 | \$ | 257.89 |
| MILDC | 2 | 2 | \$ 735.84 | 3 | \$ 455.84 | \$ 151.95 | 10 | 8 | \$ | 2,314.74 | \$ | 289.34 |
| NEWDC | 23 | 40 | \$ 13,299.96 | 36 | \$ 11,270.12 | \$ 313.06 | 109 | 111 | \$ | 32,598.85 | \$ | 293.68 |
| PORDC | 94 | 141 | \$ 50,711.96 | 144 | \$ 58,723.52 | \$ 407.80 | 353 | 457 | \$ | 181,537.11 | \$ | 397.24 |
| PORSC | 6 | 3 | \$ 1,905.00 | 2 | \$ 985.00 | \$ 492.50 | 22 | 11 | \$ | 4,863.36 | \$ | 442.12 |
| PREDC | 23 | 23 | \$ 7,396.20 | 48 | \$ 21,343.32 | \$ 444.65 | 78 | 135 | \$ | 53,563.44 | \$ | 396.77 |
| ROCDC | 49 | 50 | \$ 19,729.86 | 79 | \$ 29,582.84 | \$ 374.47 | 207 | 209 | \$ | 70,648.96 | \$ | 338.03 |
| ROCSC | 22 | 13 | \$ 4,695.60 | 31 | \$ 11,761.04 | \$ 379.39 | 125 | 128 | \$ | 65,278.66 | \$ | 509.99 |
| RUMDC | 5 | 10 | \$ 4,205.14 | | \$ 8,048.00 | | 51 | 74 | \$ | 26,713.88 | \$ | 361.00 |
| SKODC | 11 | 20 | \$ 12,607.43 | | \$ 16,791.83 | | 49 | 128 | \$ | 58,668.65 | \$ | 458.35 |
| SKOSC | 0 | 0 | | 100 | \$ 1,810.00 | | 5 | 5 | \$ | 3,855.00 | \$ | 771.00 |
| SOUDC | 30 | 17 | \$ 5,670.80 | 27 | \$ 6,857.90 | | 108 | 112 | \$ | 34,243.24 | \$ | 305.74 |
| sousc | 27 | 38 | \$ 19,293.80 | | \$ 34,101.86 | | 117 | 170 | \$ | 75,127.20 | \$ | 441.92 |
| SPRDC | 60 | 61 | \$ 25,912.50 | | \$ 29,181.04 | | 233 | 227 | \$ | 94,330.93 | \$ | 415.55 |
| Law Ct | 6 | 7 | \$ 4,333.31 | | \$ 4,542.16 | | 25 | 25 | \$ | 30,803.11 | \$ | -1,232.12 |
| PENCD | 168 | 191 | \$ 79,389.00 | | \$ 97,955.82 | | 726 | 791 | \$ | 312,272.10 | \$ | 394.78 |
| SAGCD | 20 | 15 | \$ 4,258.16 | | \$ 2,375.00 | | 53 | 15 | \$ | 3,548.48 | \$ | 236.57 |
| PISCD | 13 | 10 | \$ 2,020.00 | + | \$ 2,710.00 | | 70 | 63 | \$ | 9,615.00 | | 152.62 |
| HANCD | 12 | 4 | \$ 885.00 | | \$ 1,055.00 | | 20 | 5 | \$ | 1,055.00 | _ | 211.00 |
| FRACD | 45 | 26 | \$ 7,792.17 | | \$ 7,328.44 | | 132 | 90 | \$ | 22,370.22 | _ | 248.56 |
| CUMCD | | 232 | \$ 130,407.73 | | \$ 190,314.74 | | 1,050 | 1,072 | \$ | 554,101.86 | _ | 516.89 |
| SOMCD | | 1 | \$ 485.00 | | \$ 485.00 | | 3 | 3 | \$ | 1,342.80 | _ | 447.60 |
| WATDC | 1 | 64 | \$ 17,927.57 | | \$ 16,321.36 | | 190 | 263 | \$ | 73,160.77 | \$ | 278.18 |
| WESDC | 32 | 36 | \$ 11,883.38 | | \$ 15,750.84 | | 152 | 200 | \$ | 57,996.72 | \$ | 289.98 |
| WISDC | 25 | 27 | \$ 10,075.60 | | \$ 9,650.44 | | 106 | 95 | \$ | 25,067.94 | \$ | 263.87 |
| WISSC | 20 | 27 | \$ 19,038.58 | | \$ 15,940.05 | | 103 | 72 | \$ | 40,873.52 | \$ | 567.69 |
| YORDC | 21 | 27 | \$ 9,298.86 | | \$ 5,651.74 | | 78 | 66 | \$ | 23,986.61 | | 363.43 |
| TOTAL | 2,061 | A1400000 | \$ 1,011,856.26 | | \$ 1,278,737.43 | | 8,262 | 9,105 | \$ | 3,864,114.28 | | 424.39 |

Number of Attorneys Rostered by Court 10/31/2013

| Court | Rostered |
|-------------------------------|-----------|
| | Attorneys |
| Alfred Superior Court | 102 |
| Auburn Superior Court | 107 |
| Augusta District Court | 79 |
| Augusta Superior Court | 79 |
| Bangor District Court | 68 |
| Belfast District Court | 49 |
| Belfast Superior Court | 45 |
| Biddeford District Court | 129 |
| Bridgton District Court | 96 |
| Calais District Court | 13 |
| Caribou District Court | 16 |
| Caribou Superior Court | 18 |
| Dover-Foxcroft District Court | 27 |
| Ellsworth District Court | 51 |
| Farmington District Court | 36 |
| Fort Kent District Court | 8 |
| Houlton District Court | 15 |
| Houlton Superior Court | 17 |
| Lewiston District Court | 129 |
| Lincoln District Court | 28 |
| Machias District Court | 18 |
| Machias Superior Court | 16 |
| Madawaska District Court | 9 |

| | Rostered |
|---------------------------------------|-----------|
| Court | Attorneys |
| Millinocket District Court | 22 |
| Newport District Court | 38 |
| Portland District Court | 152 |
| Presque Isle District Court | 13 |
| Rockland District Court | 44 |
| Rockland Superior Court | 38 |
| Rumford District Court | 31 |
| Skowhegan District Court | 29 |
| South Paris District Court | 60 |
| South Paris Superior Court | 58 |
| Springvale District Court | 114 |
| Unified Criminal Docket Bangor | 68 |
| Unified Criminal Docket Bath | 79 |
| Unified Criminal DocketDover Foxcroft | 24 |
| Unified Criminal Docket Ellsworth | 42 |
| Unified Criminal Docket Farmington | 35 |
| Unified Criminal Docket Portland | 138 |
| Unified Criminal Docket Skowhegan | 20 |
| Waterville District Court | 56 |
| West Bath District Court | 101 |
| Wiscasset District Court | 65 |
| Wiscasset Superior Court | 60 |
| York District Court | 104 |